

# SPECIAL GENERAL MEETING PROPOSED CONSTITUTIONAL AMENDMENT



**Venue:** TTGAC Clubroom Bulkana Oval

**Date:** Saturday 8<sup>th</sup> April 2017 3:00pm

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Over the last year, the Centre Management Committee has reviewed the constitution and the following amendments to the TTGAC Constitution are being proposed. Under clause 26.01 of the constitution we require a majority of three quarters of the members present (either personally or by proxy) to approve the changes to the rules at a General Meeting. Twenty (20) ordinary members present in person or by proxy shall constitute a quorum.

The Centre Management Committee does not feel that the current committee positions as listed in the constitution adequately reflect the current needs of the club. The proposed changes include:

- a. Inclusion of a Canteen Manager on the CMC Committee;
- b. Inclusion of a Uniform Officer on the CMC Committee;
- c. Splitting the LA Sub-committee role of Officials Officer / Coaching and Education into an Officials Officer and a Coaching Officer and this change to be reflected in the Seniors Sub-committee; and
- d. The Social Secretary to be replaced by a Fundraising Officer on both the LA and Senior Sub-committees.

The following motions will be moved at the meeting.

## Motion 1

The Uniform Officer caters for Little Athletics as well as Seniors and requires visibility of the financial statements and budget. The Uniform Officer requires visibility of the financial statements and the budget and as such it is proposed that they hold a formal position on the CMC.

## Motion 2

The Canteen Manager caters for Little Athletics Meets, Senior events as required as well as function and school hires eg SAPSASA that request canteen services. The Canteen Manager requires visibility of the financial statements and the budget and as such it is proposed that they hold a formal position on the CMC.

## Motion 3

It is proposed to split the “Officials Officer / Coaching and Education” into an Officials Officer / Training and Education role and a Coaches Officer / Training and Education role.

## Motion 4

It is proposed that a Fundraising Officer role be included in the Little Athletics and Senior sub-committees as this is currently an informal role filled in both the LA and Senior sub-committees. They will report and coordinate fundraising activities with the Fundraising Officer on the CMC.

## Motion 5

It is proposed that the Social Secretary role on the LA and Senior sub-committees be removed. This is not to say that the role is not important but that it will in part be covered by the fundraising activities and by other events organised by the each sub-committee.

## Motion 6

It is proposed to correct 20.01 (d) to refer to C.M.C. instead of Council to be in line with similar sections.

## 17.00 CENTRE MANAGEMENT COMMITTEE

17.01 The Association shall have a governing Centre Management Committee comprised of the following members:-

- (a) President
- (b) Vice President (S.A.L.A.A.)
- (c) Vice President (A.S.A.)
- (d) Secretary
- (e) Treasurer
- (f) Fund Raising Officer
- (g) Publicity and Promotions Officer
- (h) Grounds and Equipment Officer
- (i) **Uniform Officer**
- (j) **Canteen Manager**
- (k) Clubroom Management Officer
- (l) Of those elected to the C.M.C. a minimum of two shall have been nominated as Little Athletics representatives and a minimum of two shall have been nominated as Senior Athletic representatives
- (m) If the criteria in 17 (l) is not met by either party, then that party shall nominate an additional representative from amongst their members to reside on the C.M.C.

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17.10 At every Annual General Meeting, elections shall be held for positions on two sub-committees vacated by retiring members. The Sub-committees shall be known as "Tea Tree Gully Little Athletics Centre Committee" and "Tea Tree Gully Senior Athletics Committee" and each shall hold affiliation with their respective peak bodies (SALAA & ASA) subject to their respective peak body affiliation rules. The Sub –Committees shall comprise the following members:-

"Tea Tree Gully Little Athletics Centre Committee":-

- (a) President (Vice President of C.M.C.)
- (b) Secretary
- (c) Registrar
- (d) Competitions Officer / Team Manager
- (e) Chief Recorder
- (f) **Officials Officer / Training and Education**
- (g) **Coaches Officer/ Training and Education**
- (h) **Fund Raising Officer ~~Social Secretary~~**
- (i) Publicity and Promotions Representative
- (j) Additional committee members as nominated.

"Tea Tree Gully Senior Athletics Committee":-

- (k) President (Vice President of C.M.C.)
- (l) Secretary
- (m) Registrar

- (n) Recorder
- (o) Team Manager
- (p) Fund Raising Officer ~~Social Secretary~~
- (q) Publicity and Promotions Representative
- (f) Officials Officer / Training and Education
- (g) Coaches Officer/ Training and Education
- (r) The Senior sub-committee has the power to co-opt an athlete and or coaches representative to their committee
- (s) Additional committee members as nominated.

Each of the sub-committees shall be self-managing within the confines of the constitution and their budget.

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## 20.00 SECRETARY

20.01 The duties of the Secretary of the Association shall be as follows:-

- (a) To keep full and correct minutes of all resolutions and proceedings of every general meeting provided for that purpose together with a record of the names of members present at all such meetings.
- (b) To keep a Register of Members setting forth their names and address and the dates of payment of subscriptions, and issue membership cards.
- (c) To attend to all correspondence.
- (d) To perform such other duties as the ~~C.M.C Council~~ may prescribe.